



Southern
Cross Dental
Great care. Great practice.

STEPS TO UPLOAD ORDERS TO YOUR MYSCD PORTAL

1. Go to <https://my.scdlab.com/login>

2. Enter your SCD account number and password.


If you don't know your password, re-set by pressing "Forgot Password/ First Time User"

Sign In

Access all the information you need to manage your cases,
everyday, all in one place.

Account #

Password

I'm not a robot 
reCAPTCHA
Privacy - Terms

[Forgot Password/First Time User ?](#)

Sign In

Not a SCD AU Customer yet? [Sign up](#)


When asked to enter your practice phone number, please enter the area code and phone number as shown below, and tick "I'm not a robot".

Update your Password ?

Enter your SCD AU account and phone details to setup your
password

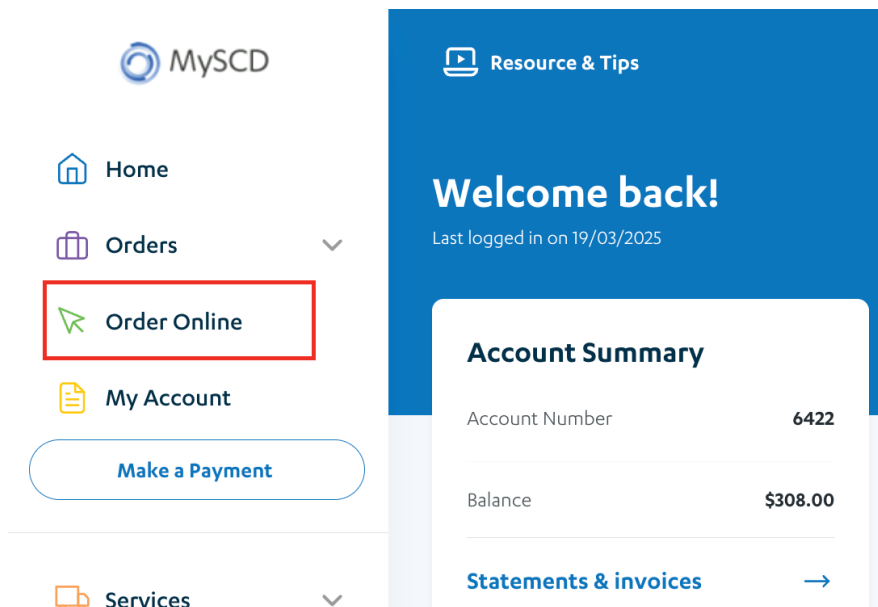
1234

02 8062 9800

I'm not a robot 
reCAPTCHA
Privacy - Terms

Reset Password [Back to login](#)

3. Once you access your MySCD portal, click on “Order Online” on the left side menu



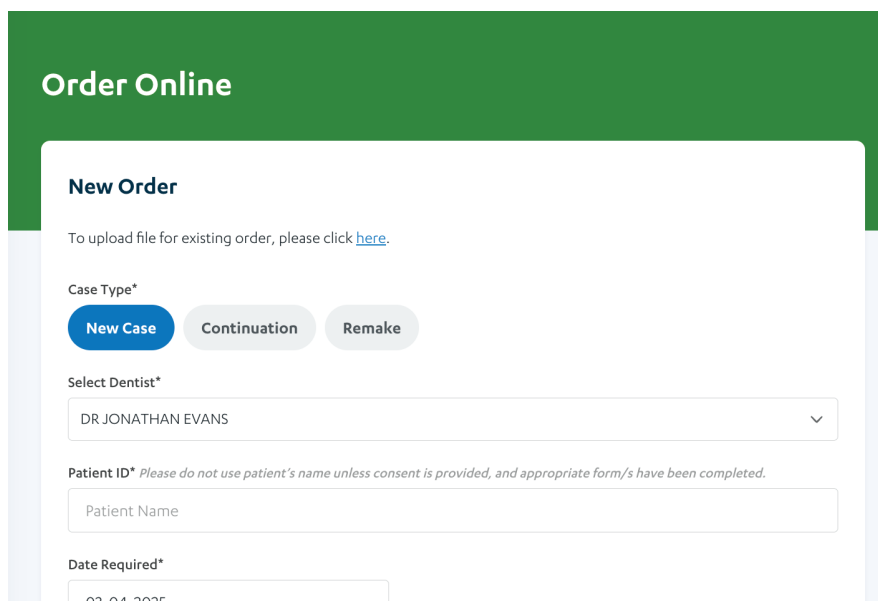
4. Select the type of case.

New case or Continuation/Remake case

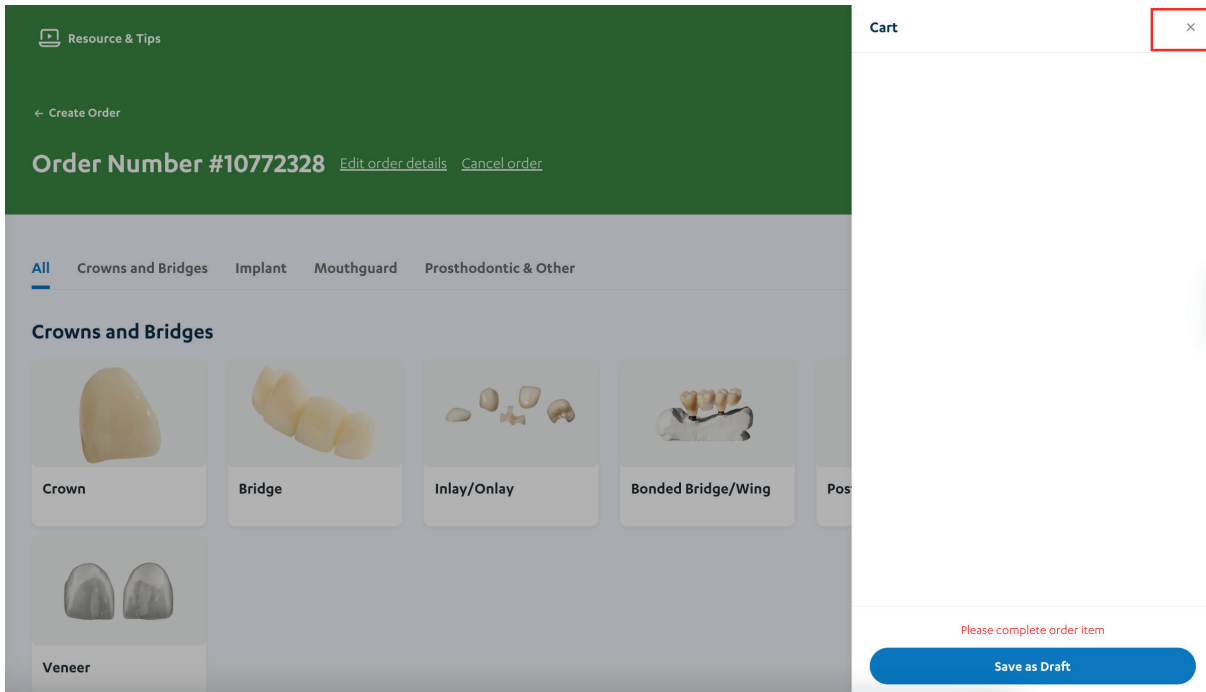
5. Select dentist name from the filter, add patient’s name or ID, and the date you require finished order back in your practice.

Please note: This should not be the date of the patient’s appointment.

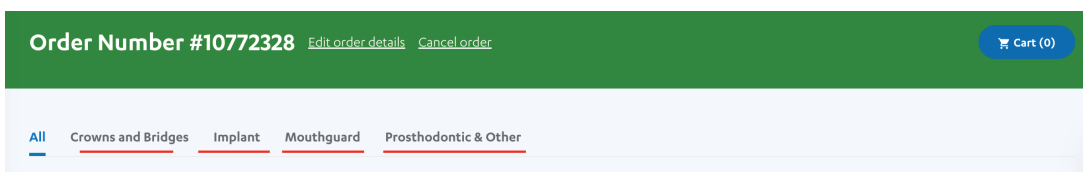
Then press ‘Create Order’ button.



You can either save as draft or close that option and continue if you need to submit your order on the spot.



6. Select type of work



7. Select tooth, and additional items for the case.

Crown: Tooth 16 ✕

Range*
SCD Range

Material Type*
FMZir

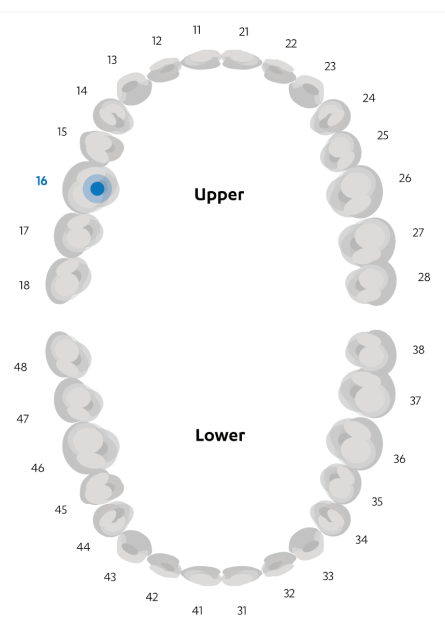
Shade*
eg: A2 or B1/B2 TO BE SENT LATER or NO SHADE
Vita classic

Colour*
A2

+ ADD SHADE COLOUR
Click link above to add 2 or 3 shade colour.

Occlusal Staining [clear](#)
Please select (optional)
 None Medium Light Dark

Value [clear](#)
Please select (optional)



8. Add additional instructions if needed, and click "Add to cart."

Proximal Contact(optional) ?

Normal Extended

Occlusal Contact(optional) ?

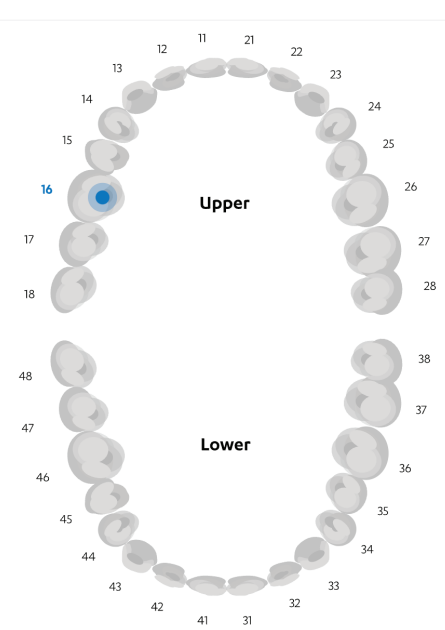
Heavy Light

Open

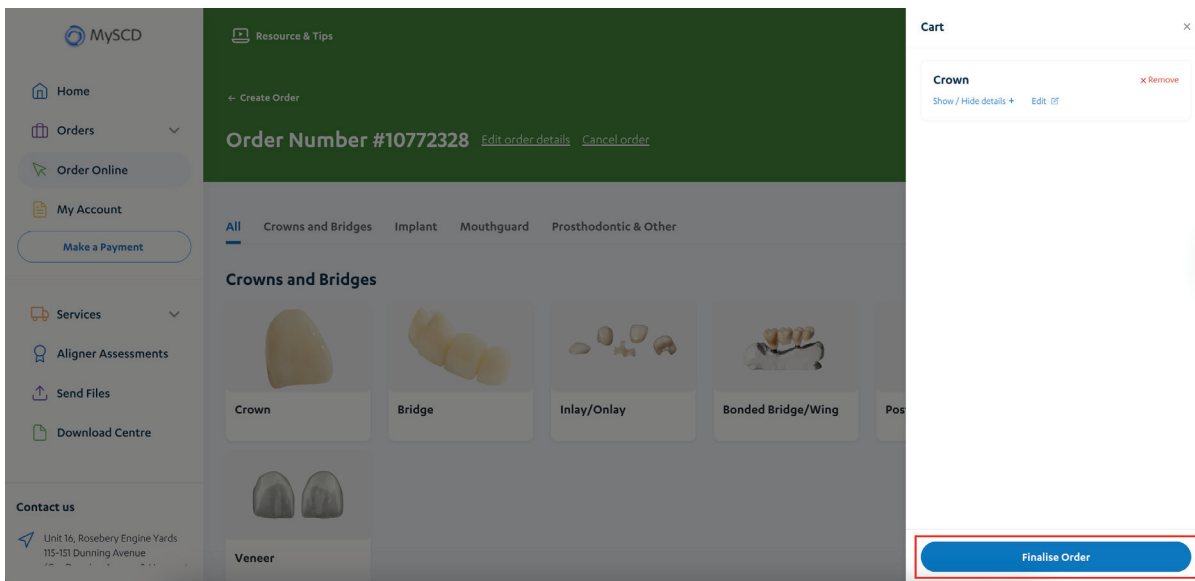
Present Tooth or Stump Shade*
Input text here

Additional Instruction(optional)
Input text here

Add to Cart

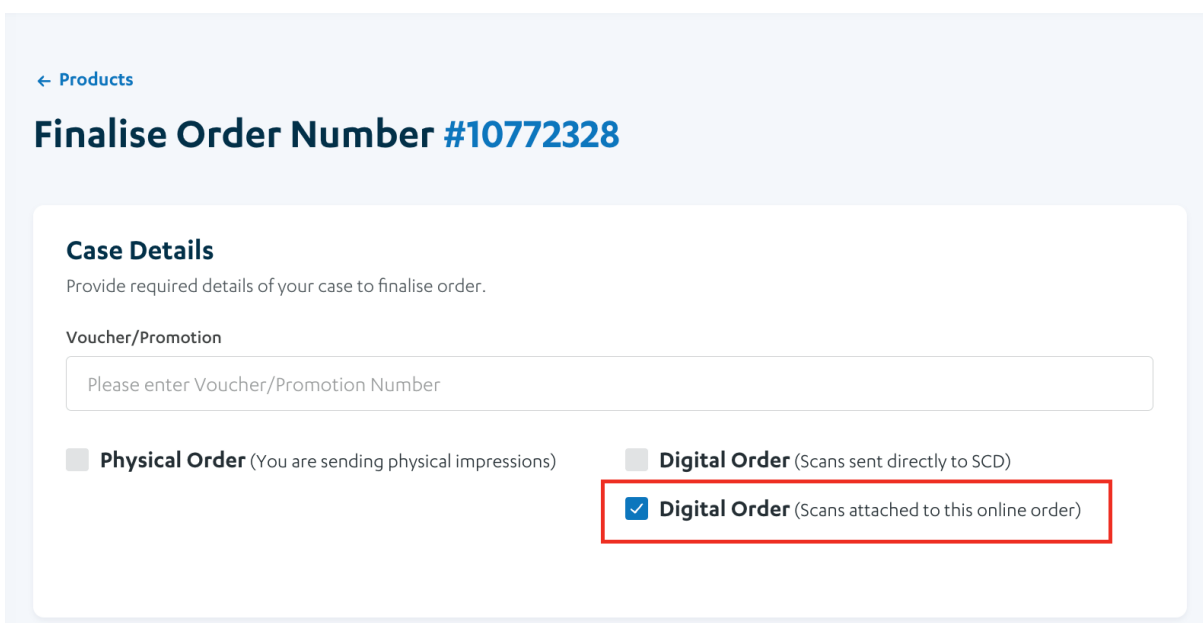


9. Click on “Finalise Order”



To finalise your order, you must select if an order is physical OR digital.

- Select Physical Order if you are only sending physical impressions.
- Select Digital Order(scans sent directly to SCD), if you are sending instructions only, and have already sent us scans directly from your scanner.
- Select Digital Order (Scans attached to this online order), if you have exported your scans from your scanner and you are using your SCD portal to upload them.



After selecting Digital Order, please upload your scans under Click on the Drop files here or click to upload button to upload scans (in STL or dcm format only)

Case Details

Provide required details of your case to finalise order.

Voucher/Promotion


Physical Order (You are sending physical impressions) **Digital Order** (Scans sent directly to SCD)

Digital Order (Scans attached to this online order)

Send Digital Scan

Select files to upload. Accepted file types are stl, zip or dcm

Drop files here to upload




Note: If you have any photos or any additional documents for your order, either physical or digital, please go to Attachments section and upload your files there.

Attachments

Select files to upload. Accepted photos, pdf files and any additional documents

Drop files here to upload



10. Review and edit your order if needed.

Review Items

[Add/Change](#)

Crown

Tooth selection	16
Material Type	FMZir
Shade	Vita classic
Colour	A2
Occlusal Staining	Medium
Value	Medium
Embrasure	Open
Occlusal Contact	Light
Present Tooth or Stump Shade	2A
Range	SCD Range

Additional Instruction

Place Order



Your order has been placed!

Your order reference Order number is 10406899

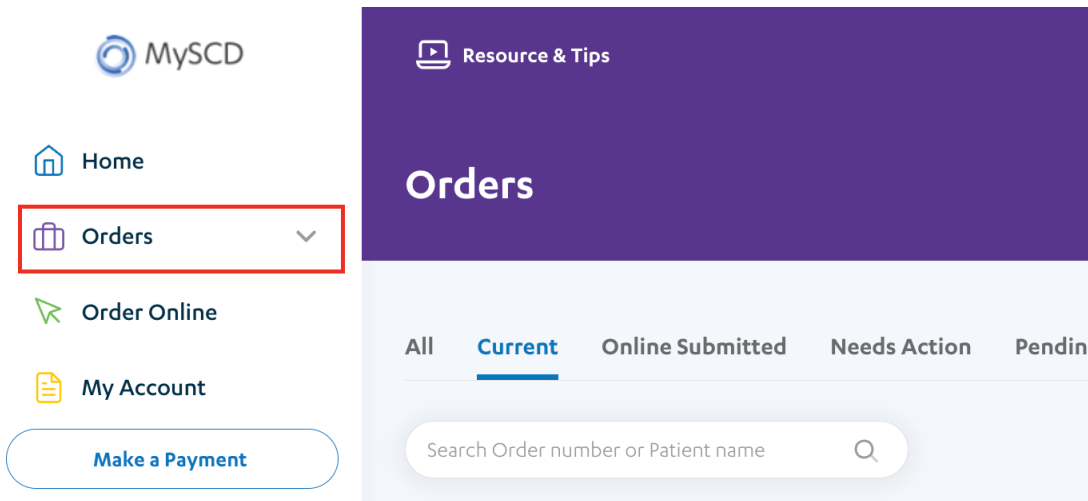
[Print lab sheet](#)

[Book a pick up](#)

[Dispatch times](#)

Done

11. You can check your orders by clicking 'Orders' on the left of the dashboard menu.



To view a submitted order and print the lab sheet of the order, go to the right hand side and display the three vertical dots.

10679975	6422	13-08-2024	DR JONATHAN EVANS	▲ Lab	In Progress	⋮
CH2152	6422	26-04-2024	DR JONATHAN EVANS	▲ Lab	In Progress	⋮
CH2105	6422	16-04-2024	DR JONATHAN EVANS	▲ Lab	In Progress	⋮

Please Note: To submit digital scan files for TrioClear™ aligners, please log in to the TrioClear™ submission portal and upload the file directly.

If you have any questions, please email godigital@scdlab.com or give us a call on 02 8062 9800.